

Installation & Implementation of the Prime Vendor Interface in CEMAS

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TABLE OF CONTENTS

	<u>Page #</u>
Chapter 1 Introduction to Prime Vendor	3
Chapter 2 Activating Prime Vendor	4
2.1. Pre-Activation Steps	4
2.2. Activation Steps	7
2.3. Begin Ordering	17
Chapter 3 Process Overview	18
3.1. Supply Sources	18
3.2. Requisitioning Flow	18
3.3. Receiving	19
Chapter 4 Transaction Processing	21
4.1. Introduction	21
4.2. Noun Dictionary	21
4.3. Bill-of-Material (BOM)	22
4.4. Requisitioning	22
4.5. Processing Quote Returns (Problem Item File)	25
4.6. Follow-up processing	27
4.7. Cancellations.	27
4.8. Manual Purchase Order Award..	27
4.9. Receiving.	29
Chapter 5 Reports and Listings.	30
5.1. Reports and Listings.	30
5.2. Automated Call Register	30
5.3. Receiving Report.	30
5.4. PV Evaluation.	30
5.5 BCAS Transactions Received/Transmittal Listing	31
Chapter 6 Sample Data Files	32
6.1. File Names and Functions.	32
6.2. Transaction Formats.	36
Chapter 7 Miscellaneous Information.	45
7.1. Emergency Requirements.	45
7.2. Set-up of Transfer Times.	45
7.3. Interface Files	45
Attachment	
Prime Vendor Performance Report.	47

Chapter 1

Introduction to Prime Vendor

1.1. The Prime Vendor (PV) concept, as far as the Air Force civil engineer is concerned, is a direct replacement for Base Contracting (BCAS) without a lot of the limitations and “red tape”. Prime Vendor is a DOD contract managed by the Defense Supply Center, Philadelphia (DSCP). When you order materials from PV, you are in essence buying from the Defense Logistics Agency, although the requirement is passed straight to the vendor. Some Prime Vendor advantages are:

- a. There are no dollar limitations like there are with other purchasing systems available to you, such as Decentralized Blanket Purchase Agreements (BPA) or International Merchants Purchase Authorization Card (IMPAC).
- b. Purchasing from PV may considerably shorten lead times, since PV does not have to solicit bid proposals (including items over \$2500).
- c. The vendor is required to provide you with the manufacturer’s name and part number that YOU specify, and is not allowed to substitute without your approval.
- d. Initial purchases of items from the vendor result in a request for quote. If you don’t like the price quoted, there is no obligation to purchase the item. Additionally, if you purchase one time from the PV, and decide not to the next time, there is no contractual violation (unlike COCESS operations).
- e. Purchases are done electronically, as with BCAS. Item descriptions are drawn from the CEMAS noun file and provided for first-time purchases (if the vendor needs further information, a dedicated customer representative will contact you).

1.2. The IWIMS programs that provide the interface with PV are the same programs used for BCAS. Since only one interface may be active at a time, you cannot simultaneously interface with BCAS and PV. This doesn’t preclude you from sending requirements to base contracting through other avenues.

Chapter 2

Activating Prime Vendor

2.1. Pre-Activation Steps. Prior to activating the PV interface, there are certain actions that need to be taken:

a. **Purification of the Noun Dictionary (OPR: Base).** The PV interface is an automated system, which means the system is going to generate your requirement for you. It's therefore critical that you:

- 1) Ensure the manufacturer/brand name and part number is for the item you're currently buying and receiving – that you're not specifying one brand, but receiving a cheaper brand that meets your requirement. This will ensure that the decision to buy or not buy from the vendor is based on good information. This is the opportunity to identify the item **your** customer really wants versus a "suitable substitute".
- 2) Make sure the item descriptions are valid and meaningful – descriptions like "valve used on building1515" provide no information to anyone trying to purchase an item.

b. **Verify CEMAS Stock Record Account Number (OPR: Base).** Ensure that the SRAN (FCxxxx) assigned for use by CEMAS is registered in the Department of Defense Activity Address Code (DoDAAC). You may verify your account by going to: <http://daynt6.daas.dla.mil/dodaac/dodaac.htm> and inquiring your FCxxxx. If not found, contact your base monitor, usually in the Procedures area of Base Supply. If they can't help, contact the DODAAC monitor at Wright Patterson AFB, Ohio, DSN 787-7223. This code must be loaded to properly handle interfund billing between base, DLA, and OPLOC.

c. **Set up Funding Records (OPR: Base).** You must establish a Fund Cite Authority (FCA) to pay the interfund bill you'll be receiving from DSCP through the Defense Finance and Accounting Service (DFAS). You may use existing organization codes or establish new ones.

CEMAS ORGANIZATIONAL CODE UPDATER		CTLINSTL: TYMX
<div style="display: flex; justify-content: space-between;"> ORG CODE: 911 TITLE: CEMAS STORE </div>		
FIN MGT INFO: RCCC Code..... 56 OAC Code..... 64 OBAN CODE..... 1 AFO CODE..... 0 Fund Area..... 30 Fund Code..... 55 BAC or BPAC..... 03 Direct Fund Cite Ind..... N (N' = MP2T Dist. 'Y' = NO MP2T Dist.) CEMAS EEIC.(619XX)..... 61930	ASSOCIATED RECORDS: COCESS..... 353 IMPAC..... 119 PFMR..... 523 THIS ORG USED FOR: Work Orders..... Y Line Item Req..... Y Store Stock... .. Y COCESS..... N IMPAC..... N	
<div style="display: flex; justify-content: space-between;"> PF3 - UPDATE ORG RECORD PF16 - EXIT </div>		

1) Use this screen to modify or add new organization codes.

FUND CITE AUTHORITY RECORD		Ctl Instl TYMX
FCA Number..... 00911 RC Number..... 56 Fund Area Designator 30 Fund Code..(30/87).. 55 Expiration Date..... 000930 (YYMMDD) FCA Actual Balance.. 9999644.60 FCA Act % Remaining. 99.9 Funds Cite..... 5773400 300 6431 564480 03 61930 660700 Fund Cite Description CEMAS		
Initial/Modified FCA Target..... 9999999.00 Obligated Funds..... 352.30 DeObligated Funds..... 2.10 Reserve Funds.....% 000 Reserve Transportation..... .00 SUB-TOTAL.....% 0.0 354.40 CE Committed Funds..... 361706.63 CE Memo-Committed Funds..... 4901.99 TOTAL.....% 3.6 366963.02 Estimated Remaining Balance.....% 96.3 9633035.98		
<div style="display: flex; justify-content: space-between;"> PF9 - Change RC PF16 - EXIT MFUNUDLP-BUY </div>		

2) Use this screen to add a new fund cite.

FUND CITE AUTHORITY AND ORGANIZATION RECORD				Ctl Instl TYMX	
RC Number..... 56					
Fund Area / Code..... 30 55		PF4 - Previous Record			
FCA Number..... 911		PF5 - Next Record			
Expiration Date..... 000930					
FCA Actual Balance... 9999644.60		PF9 - Update ORG Targets			
FCA Act % Remaining.. 99.9		PF16 - Exit			
Funds Cite..... 5773400 300 6431 564480 03 61930 660700					
Fund Cite Description CEMAS					
*****ORGANIZATION DATA*****					
ORG	TARGET	OBLIGATED	COMMITTED	MEMO-COMM	BALANCE %USED
910	.00	.00	.00	.00	.00 0.0
911	2222222.00	352.30	361678.71	1110.91	859080.08 16.3
913	.00	.00	.00	.00	.00 0.0
921	.00	.00	.00	.00	.00 0.0
	.00	.00	.00	.00	.00 0.0
	.00	.00	.00	.00	.00 0.0
TOT	2322222.00	352.30	361706.63	4901.99	955261.08 15.8
*****FUND CITE AUTHORITY DATA*****					
	9999999.00	352.30	361706.63	4901.99	
RESERVE AMT/PCT	DEOBLIGATED AMT	TRANSPORT AMT	ESTIMATED FCA AMT/PCT USED		
.00 0	2.10	.00	633035.98	3.6	

3) Use this screen to add targets for each organization record.

d. **Coordinate with DFAS Liaison (OPR: Base).** Items purchased through PV will be paid with a monthly interfund bill. DFAS must use the CEMAS receiving report (PCN 241/242) to obtain requisition/call numbers to match against this bill.

e. **Coordinate with BCAS (OPR: Base).** Inform Base Contracting that you will not be sending them any more demands via the interface. Again, this would not preclude us from sending them requisitions in an “off line” mode. Outstanding requisition status will still process if BCAS sends us a file.

f. **Add vendor code “DISC” (OPR: BASE).** A new vendor code of ‘DISC’ must be loaded to identify PV transactions. This vendor code will be assigned in the purchase order file when transactions are awarded.

VENDOR FILE	
Code..... DISC	
Name..... DEFENSE INDUSTRIAL	
SUPPLY CENTER (DLA)	
St. Address... 700 ROBBINS AVE	
City..... PHILADELPHIA	
State..... PA	
Zip Code..... 191110000	
Vendor Phone.. 4425973	
Contact Phone..	
Total Number of Orders this Qtr...	00
Total Times Met Delivery this Qtr.	0
Total Amount Ordered this Qtr...	.00
Total Amount Received this Qtr...	.00
Date of last Order.....	000000
PF14 Print Screen	
PF 3 Modify (By Code or Name)	PF 16 Exit

2.2. Activation Steps.

a. **Run program MPVINIT/MLOGUTIL (OPR: HQ SSG or base with SSG assistance).** This program will initialize the new PV data fields in the Noun Dictionary, CEMAS Variable, and Buyer Problem files. Additionally, it creates a new data file, MEODDLA/MLOGDATA.

Processing Screen: (Audit key is obtained from HQ SSG)

<p style="text-align: center;">INITIALIZE VENDOR INFORMATION</p> <p>This program will allow you to initialize MVAR, MNON, MBYP data files for new vendor information and create new MEODDLA file if it does not exist.</p> <p style="text-align: center;">AUDIT KEY <input type="text" value="xxxx"/></p> <p>ENTER AUDIT KEY & PRESS PF1 TO CONTINUE (1)CONTINUE (16)Exit</p>

- 1) **Noun Dictionary.** Resets the data to spaces in the noun file PV part number field. This field is not visible to the non-PV bases.
- 2) **CEMAS Variable File.** Creates data fields in the variable file for DLA Contract Number, DLA Contract Region, Vendor's Customer Account Number, CEMAS Vendor Code, Allowable Variable Percentage, Allowable Extended Cost Variance, and Print Abstract option. Additionally, it initializes the Prime Vendor switch on the current Base Variables screen to 'N'.
- 3) **Buyer Problem File.** This file is prepared for use as the PV request for quote approval. Records in the file at time of program execution will not be deleted.
- 4) **End of Day DLA file.** This new file is initiated for use during daily and end of session processing. It will accumulate receipt confirmation records to be sent to DSCP. These records are used to authorize DSCP to pay the vendor, and to generate the interfund bill sent to you.

b. Ensure ALQ1IL and AUTOCUST files have no pending transactions.

- 1) Attention!
- 2) Manage Files (PF5)
- 3) Volume name: CEXXXX
- 4) Library: MLOGDATA
- 5) Tab to ALQ1IL and select PF11. File should be empty (disregard “xxx” records).
- 6) Tab to AUTOCUST, select PF11. File should be empty (disregard “xxx” records).

c. Suspend BCAS. Background status should be set to “S”.

CEMAS-BCAS Interface Information																				
Enter times (24hr format) for communication with BCAS																				
1	0000	2	0000	3	0000	4	0000	5	0000	6	0000	7	0000	8	0000	9	0000	10	0000	
BACKGROUND STATUS		S	TRANSMIT/RECEIVE		B		LAST COMM TIME		1000											
Restart = Y				TO/FROM BCAS = B				LAST COMM DATE		9231										
Suspend = S				TO/FROM HOST = H				COMM CONTROL #		4648										
DIAGNOSTIC FLAG		N		CE BUY 1RA TO BCAS		Y														
UPDATE FTP RECORD!																				
										HOST'S SITES										
SITE'S VAR PR CONSTANT		1		2		3		4												
SITE'S SYSTEM NAME																				
SITE'S VOLUME NAME																				
PF1 Start Immed Xfer				PF6 Site FTP Screen				PF9 Modify				PF10 Update 1RA								
PF17 Stop Immed Xfer				PF7 Change Background Status								PF16 EXIT								

d. Update Base Variables - Activate the Prime Vendor Switch in the CEMAS Variable File (OPR: HQ SSG or base with SSG assistance).

BASE VARIABLES UPDATE (COV 08.04)			
Installation Code	TYMX	SBSS Doc Serial Block	1000
Control Center	A	Next SBSS Serial	1000
Store Stock Org Code	911	LP DOC Serial Block	0001
PO Document Nbr Constant	FC2805	Next LP Serial	0001
BCAS Activity Nbr Constant	F4169100	Last CSL Number Used	AC003W
CEMAS EEIC	61930	NOUN Control Installation	
Accounting ADSN	660700		
System Designator	53	BCAS Interface Active	Y
XX4480 BAC/BPAC	03	RDD Buy	Y
Delivery destination	891	Contracting Supports Multi CEMAS	N
IMPAC Transaction Limit \$	2500.00	COCESS	N
SRAN Numbers 2805		GOCESS	Y
		IMPAC/CE Local Buy	Y
		BPA Buy	N
		Partial COCESS	Y
		Print Online BCAS Abstract	Y
		CEMAS Operations Only	N
		Automatic Store Transfers	Y
		CEMAS BARCODE	N
		DLA Prime Vendor	Y
Retain EOS products for 05 days.			
INVENTORY: # Store:	05		
# Residue:	05		
# Holding:	05		
PF9 - UPDATE	PF10 - UPDATE	INVENTORY	PF16 - EXIT

1) Change the Prime Vendor Switch in the variable to “Y”. This activation will require an **audit key**.

Prime Vendor Variables	
DLA Contract Number -----:	98D0007
DLA Contract Region -----:	0003
Vendor's Customer Account Number:	4
CEMAS Vendor Code -----:	DISC
Allowable Variance Percentage --:	00
Allowable Extended Cost Variance:	000000.00
Print Abstracts? -----:	N
PF9 MODIFY	PF16 EXIT

2) Update Prime Vendor Variables.

- a) **DLA Contract Number.** This is the contract number awarded to the PV from DSCP. Obtain from the Prime Vendor Initiative Office, DSN 444-7839, or your DSCP customer representative.
- b) **DLA Contract Region.** This is the PV region assigned by DSCP. Obtain from the Prime Vendor Initiative Office, DSN 444-7839, or your DSCP customer representative.
- c) **Vendor's Customer Account Number.** This number is assigned by HQ SSG to identify the sequence in which a base initiates the PV interface.
- d) **CEMAS Vendor Code.** Always DISC.
- e) **Allowable Percentage Variance.** This identifies the percent of price difference between the CEMAS estimated cost and the Request for Quote (RFQ) cost that will be accepted on RFQ. Any RFQ received within the percentage will automatically generate a firm purchase requisition to the PV. RFQ's exceeding the percentage will be displayed in the Problem Item File as awaiting further action.
- f) **Allowable Extended Cost Variance.** This identifies the extended price difference between estimated cost and the RFQ cost that will be automatically accepted. This edit will prevent generation of an automatic requisition if the RFQ is within the Allowable Percentage Variance, but exceeds this value.
- g) **Print Abstracts?** Identifies to the requisitioning programs if you want to print a standard requisitioning abstract for PV purchases.

BASE VARIABLES OPTION	
Control Installation TYMX	
PF KEY	FUNCTION
1	Add Base Variable
3	Delete Base Variable
5	Store Stock Variables
9	Base Variables
10	Base Address
11	COCESS Variables
12	DLA Prime Vendor Variables
14	Printer Variables
16	EXIT
MVARUD	

Note: A new function key is now displayed to modify PV variables at a later date.

e. **Establish PV address in FTP Updater (OPR: BASE or HQ SSG).** Use the BCAS record in the File Transfer Protocol (FTP) Updater to establish address files going to the PV. The FTP updater is accessible through the IWIMS Base Variable Updater (IVAR).

File Transfer Protocol (FTP) Updater			
File Information			
Base Code: J	File Title: BCAS	To Us/From Us: F	Scratch: N
Fgn System Type (O=Other, U=Unisys, W=Wang): <u>O</u>			
Fgn Domain: <u>ftp.graybar.com</u>		ASCII/BINARY: A	
Fgn Path: <u>/CEMAS/</u>			
Local File: (Leave blank for variable filenames)			
Local Lib: BCASHIST			
Local Vol: CExxxx			
User ID: <u>XXXXXXXXXX</u>			
Password: <u>XXXXXXXXXX</u>			
Account:			
Stat Ind: ST			
Stat Date: 20000124			
Stat Time: 144531			
<hr/>			
Control Information			
Enter E-Mail Address to receive mail for successful and unsuccessful transfers			
E-mail Address: <u>material.acquisitions@base.af.mil</u>			
Diagnostics (Y/N): N			

- 1) **Fgn System Type.** Change from 'W' to 'O'.
- 2) **Fgn Domain.** Update the FTP address for the PV.
- 3) **Fgn Path.** Update the location the file is going to be placed on the vendor's system.
- 4) **User ID.** Update to the User-Id provided by the vendor for access to their system.
- 5) **Password.** Update to the password needed for User-Id.
- 6) **E-mail Address.** (Optional) Update to the user who should receive notification of file transfers. This is usually someone at HQ SSG for the first few days, or until a good file transfer flow exists.

f. Sending files to PV: update the CEMAS-BCAS Interface Information (OPR: BASE or HQ SSG). The BCAS Interface Program (MSYSUD) will still be used as the basis for processing. Update the time fields to reflect the times you want to send files to the PV. Up to 10 transfers may be sent daily.

CEMAS-BCAS Interface Information				
Enter times (24hr format) for communication with BCAS				
1	0000	2	0000	3 0000 4 0000 5 0000 6 0000 7 0000 8 0000 9 0000 10 0000
BACKGROUND STATUS	S	TRANSMIT/RECEIVE	B	LAST COMM TIME 1000
Restart =	Y	TO/FROM BCAS =	B	LAST COMM DATE 9231
Suspend =	S	TO/FROM HOST =	H	COMM CONTROL # 4648
DIAGNOSTIC FLAG	N	CE BUY 1RA TO BCAS Y		
UPDATE FTP RECORD!				
HOST'S SITES				
SITE'S VAR PR CONSTANT	1	2	3	4
SITE'S SYSTEM NAME				
SITE'S VOLUME NAME				
PF1 Start Immed Xfer	PF6 Site FTP Screen	PF9 Modify	PF10 Update 1RA	
PF17 Stop Immed Xfer	PF7 Change Background Status	PF16 EXIT		

Note: The BCAS Background Program (MBCASINF) must be running for transfers to process. This includes sending files as well as receiving files from the vendor. The CE Buy 1RA to BCAS switch must be set to 'Y' for PV processing.

g. **Retrieving PV files (OPR: BASE or HQ SSG).** Due to security restraints, the vendor cannot send files to CEMAS – we must retrieve the interface files from the vendor’s system. These records establish the times the IINFWIMS background task will attempt retrieval (file transfer). If you want multiple transfers, multiple records must be established. Example: If you wanted files from the vendor twice a day, at 0900 and 1500, you would need to set up *two* FTP records; one for 0900 and one for 1500.

File Transfer Protocol (FTP) Updater	
File Information	
Base Code: J	File Title: <u>PRIME</u> To Us/From Us: <u>T</u> Scratch: <u>Y</u>
Fgn System Type (O=Other, U=Unisys, W=Wang): <u>O</u>	
Fgn Domain: <u>ftp.graybar.com</u>	ASCII/BINARY: <u>A</u>
Fgn Path: <u>/cemas/FC4497</u>	
Local File: (Leave blank for variable filenames)	
Local Lib: <u>MBCASLIB</u>	***** Unattended Transfer Info *****
Local Vol: <u>CExxxx</u>	Transfer File on: <u>X</u> Mon at <u>0830</u> (HHMM)
User ID: <u>xxxxxxxxxx</u>	<u>X</u> Tue at <u>0830</u> (HHMM)
Password: <u>xxxxxxxxxx</u>	<u>X</u> Wed at <u>0830</u> (HHMM)
Account:	<u>X</u> Thu at <u>0830</u> (HHMM)
Stat Ind: ST	<u>X</u> Fri at <u>0830</u> (HHMM)
Stat Date: 20000125	
Stat Time: 092419	Day in October to Resume Transfer:
Control Information	
Enter E-Mail Address to receive mail for successful and unsuccessful transfers	
E-mail Address: <u>material.acquisitions@base.af.mil</u>	
Diagnostics (Y/N): <u>N</u>	

- 1) **File Title.** Establish the first record as PRIME. Any subsequent numbers should have a number assigned to the end, example PRIME2.
- 2) **To Us/From Us.** Must be ‘T’.
- 3) **Scratch.** Should be ‘Y’. This will tell the transfer program to attempt to scratch the file from the vendors system after successfully transferring a file.
- 4) **Fgn System Type.** Should be ‘O’.
- 5) **Fgn Domain.** Update the FTP address for the PV.
- 6) **ASCII/BINARY.** Set to ‘A’.
- 7) **Fgn Path.** Update to the Foreign Path, provided by the vendor, for the location of the file.
- 8) **Local Lib.** Must be MBCASLIB.
- 9) **Local Vol.** Use the bases data volume.

- 10) **User ID.** Update to the User-Id provided by the vendor, for access to their system.
- 11) **Password.** Update to the password needed for User-Id
- 12) **Unattended Transfer Info.** Place an 'X' in front of each day, and set the time in military format.
- 13) **E-mail Address.** (Optional) Update to the user who should receive notification of file transfers. This is usually someone at HQ SSG for the first few days, or until a good file transfer flow exists.
- 14) **Diagnostics (Y/N).** Set to "N".

h. **Establish a DLA FTP record (OPR: BASE or HQ SSG).** This record will be used by end of session processing to send the new MEODDLA file information to DSCP. This file contains receipt information for billing purposes.

File Transfer Protocol (FTP) Updater	
File Information	
Base Code: J	File Title: DLA To Us/From Us: F Scratch: N
Fgn System Type (O=Other, U=Unisys, W=Wang): U	
Fgn Domain: 131.82.240.1	ASCII/BINARY: A
Fgn Path: /homes/out/afmmsspvo/	
Local File: (Leave blank for variable filenames)	
Local Lib: BCASHIST	
Local Vol: CExxxx	
User ID: afmmsspvo	
Password:	
Account:	
Stat Ind: ST	
Stat Date: 20000124	
Stat Time: 164813	

Control Information	
Enter E-Mail Address to receive mail for successful/unsuccessful transfers	
E-mail Address: <u>material.acquisitions@base.af.mil</u>	
Diagnostics (Y/N): N	

- 1) **File Title.** Must be DLA.
- 2) **To Us/From Us.** Must be 'F'.
- 3) **Scratch.** Should be 'N'.
- 4) **Fgn System Type.** Should be 'U'.
- 5) **Fgn Domain.** Should be '131.82.240.1'
- 6) **ASCII/BINARY.** Set to 'A'.
- 7) **Fgn Path.** Must be '/homes/out/afmmsspvo/'
- 8) **Local Lib.** Must be BCASHIST
- 9) **Local Vol.** Use the base's data volume.
- 10) **User ID.** Must be 'afmmsspvo'.
- 11) **Password.** Obtain password from HQ SSG representative.
- 12) **E-mail Address.** (Optional). Update to the user who should receive notification of file transfers. This is usually someone at HQ SSG for the first few days, or until a good file transfer flow exists.
- 13) **Diagnostics (Y/N).** Set to "N".

i. **Process noun conversion program – OPTIONAL (OPR: HQ SSG).** If desired, the base may elect to set all non-SBSS and Non-COCESS items in the noun file to a source of supply of PV. The Program MCEBUYUD/MLOGUTIL contains options for mass changing noun dictionary sources of supply. This program requires an audit key to process.

NOUN PRIMARY SOURCE CONVERSION	
This program will convert the noun file primary source (CE Local Buy) as requested. Due to the effect this procedure may have on your overall procurement actions, an audit key is required.	
AUDIT KEY	
PF 1 - CE LOCAL BUY (Y) TO (I)	PF 5 - NON SBSS ITEMS TO (P)
PF 2 - NON SBSS ITEMS TO (I)	PF 6 - NON SBSS ITEMS TO (N)
PF 3 - NON SBSS ITEMS TO (Y)	PF 7 - SBSS ITEMS TO (N)
PF 4 - COCESS FLAG TO (N)	PF 8 - CE LOCAL BUY (N) TO (P)
	PF16 - EXIT
MCEBUYUD	ENTER AUDIT KEY AND PRESS APPROPRIATE PF KEY

2.3. Begin Ordering. You may now begin automatic requisitioning from the PV.

Chapter 3

Process Overview

3.1. Supply Sources.

a. The PV is an optional source of supply for purchases. Again, use of the vendor is at all times *optional*. If you request a quote from PV and don't like the price, there is no obligation to purchase it. If you buy it from PV one time, you're not required to make future purchases of that item from PV.

b. If you're currently using IMPAC as a primary purchasing method, you may continue to do so. You may elect to send only those items that exceed the IMPAC thresholds to the vendor. If you only want to purchase store stocked items, that's OK too. The volume and type of purchases you make is up to you.

c. For a one-time purchase of an item from the PV, modify the CE Local Buy flag to "P" on any *requisitioning* screen. **This will not change the default source of supply for the item in the noun dictionary.**

d. For those items you want to automatically send to PV, modify the CE Local Buy flag to "P" in the *noun dictionary*. This may be accomplished one record at a time through the noun-updater, or by the conversion program described in Chapter 2, paragraph 2g.

e. Once you turn on the PV software, your electronic interface with Base Contracting is terminated. The same software is now being used to handle PV purchases.

3.2. Requisitioning Flow.

a. CEMAS will send the same transaction-sets to the PV that were previously sent to BCAS. See AFPAM 32-1004, Volume 4, Working In The Material Acquisition Element, paragraph 17.3.1 Base Contracting Actions, for a list of these transactions.

b. Requests For Quote. Items that have not been purchased previously from the PV will result in an RFQ. An A0A is sent with the CEMAS stock number in the transaction (i.e., **4510PAA001Axxxx**, where "xxxx" equals the SRAN), along with a full description of the item. Status code "RQ" (request quote) will be displayed in the Purchase Order file.

c. Upon receipt of an RFQ, the vendor will respond with an AE1 transaction, status code BD, acknowledging receipt of your requirement. This will also hold true for later requisitions for the same item. The Julian date in the AE1 corresponds to the latest date you should expect a price from the vendor (quote return).

d. The vendor then calculates the cost of the item and estimated delivery date, and sends an LPS/LPX transaction set that CEMAS recognizes as a Return of Request for

Quote. This quote return will include the vendor's part/reference number as part of the transaction. Status code "QR" (quote returned) will now be displayed in the Purchase Order File.

e. The price in the quote return will then be compared under program control to the estimated (or last) price in the noun dictionary. Using the Allowable Variances loaded in the CEMAS Variable file, the following actions will be taken:

- 1) If the price difference is within the approved variances, a second A0A will be generated to the vendor. Unlike the RFQ, this A0A will use the vendor's part number as the CEMAS stock number. This identifies a firm purchase order to the vendor. At this time, the PV part number will be added to the noun dictionary for the item ordered.
- 2) If the item does not meet the variances, a record is created in the Buyer Problem Item File.

f. Material Acquisition personnel review the requisitions/RFQ's in the Problem Item File. From this review, you may either:

- 1) Buy the item. This generates a second A0A for purchasing. At this time, the PV part number will be added to the CSL in the noun dictionary.
- 2) Cancel the item. This cancels the Purchase Order File Record for the document. Although the item is *not* ordered, the PV part number *will* be added to the CSL in the noun dictionary.
- 3) Remove the quote. If you feel the price is erroneous due to faulty description, improper unit of issue, etc., you may elect to talk to the vendor and have them re-quote the item for you.

g. When the vendor receives the firm purchase order, they will return a second LPS/LPX transaction set, with the contract award number in the transaction. CEMAS will recognize this as a firm purchase, and will award the document in the purchase order file. It will also move the actual purchase cost from "committed" to "obligated" in the FCA record.

3.3. **Receiving.**

a. The vendor will ship items to you. The packing slip/invoice should reflect the requisition document number and the contract line item number. The contract line item number, unique to each order, will be used as the sub-PIIN for receiving.

b. Even though each item has an individual contract line item number, multiple-item receiving capability still exists. (See Transaction Processing in paragraph 4.)

c. End of session receiving reports (PCN 241/242) are produced after receipts (or reverse posts) are processed. These reports must be provided to DFAS as supporting documentation for the interfund billing process.

d. A completed receipt will also generate a transaction to DSCP as part of end of session processing. This transaction authorizes DSCP to pay the vendor.

Chapter 4

Transaction Processing

4.1. Introduction. Processing PV transactions into the system will be done through existing programs by identifying to the software that you are using PV as the source. Once the PV switch is turned on, certain options and processes are activated that were not previously visible. There are changes in the CEMAS Variable File, Noun Dictionary, Buyer Problem Item File, requisitioning and receiving programs.

4.2 Noun Dictionary. The noun dictionary identifies the “default” source of supply for any requisitioning actions. The two fields on a noun record used primarily for PV transactions are CE Buy Flag and PV part number, however there are additional fields that provide critical information to the vendor for purchasing.

NOUN MAINTENANCE SCREEN					CTLINSTL: TYMX
Noun	Category	TYPE	STYLE	OTHER	SIZE
SCREW	Adjective	LAG	HEX HEAD	PLATED	1/4X2IN
Further Desc. GIMLET POINT, HEXAGONAL HEAD, SIZE 1/4 INCH DIA X 2 INCH					
LONG ZINC PLATED. GRADE A, 10 THREADS PER INCH.					
CSL AA372G NSN 5306		SUFFIX 08		Unit cost/issue 2.04 / HD	
MFG Name SOUTHERN SCREW		Part Nbr		1/4X2IN H/H	
Rec. source/phone FIESTA BOLT CO		/ 226-0384			
Last Updated by/Date		Z39 / 000306	Added by/date		SAR / 000000
SBSS/GSA Item		N	Deleted		N /
Individual equip unit		N	Hazardous material/IEX		N /
Seasonal		N	Chemical (short form)		
Inventory freeze		N	EAID N	DIFM N	
Pre Priced BPA/CE Buy		N / P	Acquisition advice code		U
Store Stocked		Y	COCESS Item/Stocked		N /
Store stock on order		N	Schedule of Item		
Date added to store stock		890922	CE Shop	PV-Part # <u>WW012345ZZ</u>	
Available 7		Bin location	01A018F008	Sub location	
Store due in 0		Total due in	0	Min ord qty	ORD UI
Reorder point 2		Reorder qty	9	LEVELS: Min	Max
(1)Mod (2)Consumpt (4)Del (6)Descr (8)U/I (10)Sfx (14)Chem (15)Prnt (16)Prev					
MNONUD-08 Noun record updated					

a. Noun, Adjectives, and Further Description. This information is passed to the vendor as part of the description. They will attempt to buy the item based on this information. Incomplete and erroneous data will most likely result in longer lead-times or even receipt of the wrong item. Try to be objective when reviewing this information – if the description is vague or confusing to you, the vendor will most certainly have trouble with it too. Get with your requester and update descriptive information **before** ordering the item the first time.

b. Manufacturer's Name. Provided to the vendor as part of the description. Manufacturer's names of GSA or MILSPEC (along with many variations of **unknown or N/A**) provide problems with ordering. Using a local retail company's name doesn't help either.

c. Manufacturer's Part Number. In most cases this will be the determining factor as to what gets bought. Under the PV contract, the vendor is required to provide the item you describe, so if this is not the preferred item, or not the current part number, update **prior to ordering** the first time. Again, N/A, unknown, or MILSPECs, do not help.

d. CE Buy Flag. The CE buy flag of "P" identifies the default source of supply as PV. If set to P, and the PV part number is blank, new requirements will be sent as RFQ's. If the part number is *anything other* than blank, item will be sent as a firm purchase.

e. PV Part Number. This field should **ONLY** contain the **PV vendor's** part number. In most cases, this number will be **automatically inserted** into the noun record during the ordering/status received processes. **Do not input** information in this block unless you are 100% sure it's the PV part or reference number.

4.3. **Bill-of-Material (BOM).** A BOM requirement will be identified as a PV purchase if the noun record is coded as CE Local Buy "P". If not, the flag may be changed to "P" prior to ordering.

BILL OF MATERIAL ITEM SCREEN			
Ctl Instl/Cntr: TYMX A WO: 11161 PRI: Date Ordered: 000000 RDD Date: 000000			
Item	1 of 13	Noun: HANGER	Doc Nbr :
CSL#:	AA219K	Adjs: PIPE BLACK	CLEVIS 2 1/2IN
Unit of Isu: EA			
NSN : 5340PAA293K3008			
MFG Name/PN: GRINNELL		/ FIG 260 2 1/2IN	
Item PRI/RDD :		/ 000000	Agreed Del(ADD): 000000
RDD Assgn By :			Order (Y/N/A): Y
Qty Requested:	4	New Unit Cost:	.64
Qty Due In :	0	Unit Cost :	.64
Qty Received :	0	Total Cost :	2.56
Qty in Bin :	0	Bin Location :	CE Local Buy : P
Qty Issued :	0	Last Issue To:	Cost Center : 453
IEX Code:		ID#:	Sub Cost Cntr: 0
Chemical (short name):		Craft Code : PB	
Chemical (long name) :			
Date Last Inv: 000000			
PF4 = Prior Item	PF5 = Next Item	PF6 = Back 010	PF7 = FWD 010
PF9 = Modify	PF12 = Inq CSL No.	PF13 = Delete	PF14 = Inq POF
PF15 = Print Item	PF16 = Prev Screen	PF17 = Update Shop	PF32 = EXIT

mbmiud-4

4.4. **Requisitioning.** All requisitioning programs recognize prime vendor as a source of supply option. Use of the override source of supply **will not change** the default in the noun dictionary for the item ordered.

a. BOM firming. As stated in paragraph 4.b, items may be identified as a PV purchase. If the CE Local Buy flag is other than "P", and you want to order the item from PV, the flag on the BOM record must be modified **prior** to firming. Use of the bill of material simulation program may help you determine whether to order from the vendor or another source. Once modified, the Bill of Material Firm Program will either create an

RFQ for initial purchases, or order the item if it's been purchased from PV in the past. When purchase orders are created, activity code "V" is assigned to the **bill-of-material** document number.

FIRM BOM SIMULATION REPORT									
Priority: R		Ctl Instl: TYMX		Ctl Cntr: A		Work Order 11161			
CSL	NOUN	UI	REQ-QTY	ACT-QTY	ORG	SOURCE	ACTION	P-DAYS	
---	----	--	-----	-----	---	-----	-----		
AA219K	HANGER	EA	4	4	907	LP	PV-RFQ		
AA297P	NIPPLE	EA	4	4	907	LP	PV-RFQ		
AA301Q	NIPPLE	EA	2		907	LP	PV-ORDER		
AA301R	NIPPLE	EA	2	2	907	LP	PV-RFQ		
AA307I	NUT	BX	1		907	NO ORD	DO NOT ORD		
AA367H	ROD	LG	2		907	NO ORD	DO NOT ORD		
AA389B	SHEET	RO	1		907	NO ORD	DO NOT ORD		
AA421D	TAPE	EA	4		907	NO ORD	DO NOT ORD		
AA421I	TAPE	EA	1		907	NO ORD	DO NOT ORD		
AA425I	TEE	EA	1		907	NO ORD	DO NOT ORD		
AA479J	WASHER	HD	1		907	NO ORD	DO NOT ORD		
AA708W	SENSOR	EA	1		907	NO ORD	DO NOT ORD		
Historical Delivery Time			00 00 00						
Total Cost LP.....			122.96		Order Cost LP.....		27.92		
Total Cost SBSS....			.00		Order Cost SBSS.....		.00		
Total Cost IMPAC...			.00		Order Cost IMPAC.....		.00		
Total Cost COCESS..			.00		Order Cost COCESS.....		.00		
Total Cost BOM.....			122.96		Order Cost BOM.....		27.92		
			PF5 Next Screen				PF16 EXIT		
MBMFRSIM									

b. Item added to firmed BOM. When an item is added to a BOM, the source of supply is set based on the noun record. If PV is not the default source of supply, and you want to order the item from PV, you must modify the CE Buy Flag prior to ordering.

Line Item Requisitions				
Control Installation TYMX				
Control Cntr A	CSL Number		Quantity	
Wo Number	Cost Center/Sub		0	Craft
Org Code	Priority Code		RDD YY/MM/DD 000000	
Requester's Name			Phone 000 - 0000	
CE Auth Local Buy P				
UJC Code	CW	Installation Code	TYMX	Control Center A
Sys. Designator	53	Delivery Destination	891	FAD Code 4
The following Org Codes are available for Line Item selection.				
CODE	TITLE		CODE	TITLE
102	OPERATIONS		303	SELF HELP
104	HOUSING		555	RESOURCES
106	FIRE DEPARTMENT		608	OFFICE SUPPLIES
112	ENGINEERING		714	READINESS
117	SABER		900	CEMAS STORE
Name: Uhlig				
(1)Requisition Item				
(9)Clear Screen		(17)Change Ctl Instl (16)Exit		
Mpofudli-03				

c. Line item requisitions. When using the Line Item Requisition program, the CE Buy may be set to 'P' to override the default source of supply.

1 THRU	15 OF	51	ITEMS TO REORDER FOR				CTLINSTL	TYMX
PF8-Find			MAIN STORE				WORK ORDER	00011
CSL	NOUN	ORD	QTY TO ORD	SOS	ON HAND	REORD QTY	QTY ON ORD	MIN/MAX
AA003D	ADAPTER	N	60	<u>P</u>			1940	2000 MIN
AA003Y	ADAPTER	N	15	L			1	16 MIN
AA021E	BALANCE	N	2	L	8			10 MIN
AA021L	BALANCE	N	9	I	1			10 MIN
AA021S	BALANCE	N	2	I				2 MIN
AA021W	BALANCE	N	4	P				4 MIN
AA021Y	BALANCE	N	15	P				15 MIN
AA022G	BALANCE	N	5	S	5			10 MIN
AA022U	BALLAST	N	25	S				25 MIN
AA022Y	BALLAST	N	10	P				10 MIN
AA023J	BALLAST	N	8	P				8 MIN
AA025P	BAR	N	4	S				4 MIN
AA028I	BATTERY	N	50	P				50 MIN
AA028N	BATTERY	N	2	L		2		
AA028U	BATTERY	N	2	P		2		
SOS: C = COCESS, S = SBSS, B = BCAS, L = LP, I = IMPAC, P = DLA PV PF15 Print								
PF1-Order Items			PF5-Next		PF7-Inq Noun		PF9-Fwd Store	
MSSNUDR-1							PF16-Exit	

d. Store/forward store ordering. Source of supply of “P” will be displayed for PV. The standard program overrides apply. If the item is other than PV, you may modify it on the screen prior to ordering.

e. EOS Store ordering. Again, end of session store reordering will default to PV if the item is flagged as such in the noun dictionary.

Item	1	of	13	PURCHASE FILE INQUIRY				FCA #	00000
CSL AA003D Priority R Ctl Instl/Cntr TYMX A WO 00011									
PIIN	S-PIIN				PR	Number	FC2805 00680003		
Item Desc.	ADAPTER		COPPER		FEMALE		3/4IN ID	3/4IN FPT	
Additional Desc. 7/8 INCH OD, 3/4 INCH FPT, C X FPT OR S X FPT, STYLE WC402.									
NON ODC ITEM COMPLIES WITH PUBLIC LAW 102-484.									
Chemical	IEX				Last Price		2.14		
Total Cost							2.14		
QTY Required	1	EA	Unit Cost		2.1400		AMT Award	2.14	
FOB Indicator	Buyer ID/NSN				4730PAA003D2805		Org/Craft	911	LG
EDD 000000				RDD 000422		ADD 000000		Cost Cntr/Sub	438 0
MFG Name/Part # MUELLER BRASS							QTY Received		
Part # W 1246							Date Recv. 000000		
Vendor Code			Conf. with			Complete Flg N			
Competit Code.			% Variance			# Follow Ups			
General Prov.			Del. Cost			Next follow up 000311			
CE Local Buy/Pay P			Date Awarded 000000			Demand Code			
(4)/(20)Back 1/ 010 (5)/(21)Next 1/ 010 (6)Inq/Add Vendor									
(7)Award (9)Modify								(12)Delete	
(13)Reprint ABSTRACT				(14)Chemical		(15)Print Screen		(16)Exit	
Mpfud-03									

f. Purchase Order File Records. All requisitioning actions from PV will update the SRAN as part of the PR document number, and display a “P” in the CE Local Buy field.

4.5. Processing Quote Returns (Problem Item File). The Problem Item File has been modified for use as the PV quote return file. When returns from RFQ’s are received into the system, the edits defined in the Base Variable file are applied. If the requirement does not pass automatic order processing, it will move to the problem file. The transactions may be reviewed and worked through the Problem Item File Maintenance program under the CE Local Buy/IMPAC Functions menu. It should be noted that no further programmatic action will be taken until these records have been cleared by either purchasing the item, canceling the item, or removing the quote. At this point the vendor has satisfied the *system* requirement – providing a quote. Therefore follow-up or requisition action will not take place until these records are cleared.

BUYING PROBLEM SELECTION				
Enter	Ctl Instl	TYMX	CSL No.	Document Serial
	<u>PFKey</u>		<u>Action</u>	
	3		Display Problem with this Item	
	5		Add Problem to Item File	
	7		Display Entire Problem File:	55 Records
	9		Print Entire Problem File	
	11		Display Unanswered Items:	11 Items
	13		Display Answered Items:	44 Items
	17		Change CTL INSTL	
	14		Review/Update Prime Vendor Request for Quotes	
				11 # of Quotes
	15		Print Prime Vendor Request for Quotes	
	16		Exit	
	29		Documentation	
BYPUD1				

a. PF Key 14, activated when the PV switch is turned on in the CEMAS Variable file, displays all items pending action as a result of quote returns.

Prime Vendor Quote Updater				Today's Date: 000308	
Pr Number: FC280500680003					
Information from Purchase Order File					
W/O	CSL	RFQ #	RFQ DATE	QUOTE DATE	REQ'D DATE
00011	AA003D		000308	000310	000501
Requested Qty	Unit Issue	Unit Cost	Extended Cost		
1	EA	2.1400	2.14		
Item Description					
ADAPTER		COPPER	FEMALE	3/4IN ID	3/4IN FPT
Additional Description					
7/8 INCH OD, 3/4 INCH FPT, C X FPT OR S X FPT, STYLE WC402. NON ODC I					
TEM COMPLIES WITH PUBLIC LAW 102-484.					
Information from the Prime Vendor					
Vendor's Part Nbr	Unit Issue	Unit Cost	Extended Cost	EDD	
WW00760039	EA	1.62	1.62	000312	
PF1 - Purchase from Vendor PF10 - Inq POF PF14 - Remove Quote PF2 - Do NOT Purchase from Vendor PF11 - Inq BOM PF15 - Print Screen PF5 - Next Quote PF8 - Review Buy Hist PF12 - Inq Noun PF16 - Exit MBYPUD-PVQ					

b. The Prime Vendor Quote Updater screen displays relevant information from the purchase order record in the top half of the screen, and vendor's cost, unit of issue and estimated delivery date in the bottom half. There are several options you have when reviewing.

- 1) PF1 – Purchase from Vendor. This option will be used when you are satisfied with the price quoted and estimated delivery date (EDD). This action will place the vendor's part number in the noun dictionary (PV-Part #), update the purchase order file, and resubmit the firm purchase demand (A0A) to the vendor. The A0A will have the PV part number in the stock number field. Again, this signifies a firm purchase to the vendor.
- 2) PF2 – Do NOT Purchase From Vendor. This **cancels** the purchase order file, and submits a cancellation notice (AC1) to the vendor. Although the RFQ is canceled, the vendor's part number will be updated in the noun dictionary for future reference.
- 3) PF8 – Review Buy History. This will display the buy history records pertaining to the CSL. Up to five (5) prior purchases are retained in buy history file.
- 4) PF14 – Remove Quote. This will remove the Problem Item File quote record, but it will not cancel the purchase order record. Select this option if you feel the price is based on bad description, improper unit of issue, etc. You must let the vendor know that you're expecting a new quote, or you'll continue to receive the same erroneous data.

PREPARED 10 MAR 00		PRIME VENDOR QUOTE			PCN SF022-818	
INSTALLATION: BOONDOCK AFB						
Information from Purchase Order File						
DOCUMENT #	W/O	CSL	RDD	RFQ	RQ-DATE	QR-DATE
FC280500680003	00011	AA003D	000501		000308	000310
NOUN	QTY	UI	UNIT COST	EXT'D COST		
ADAPTER	1	EA	2.14	2.14		
Information from the Prime Vendor						
VEN PART NUM	EDD	UI	UNIT COST	EXT'D COST		
WW00760039	000312	EA	1.62	1.62		

c. PF Key 15 is activated to allow a printing of a list of pending quotes for review. PCN SF022-818 will be produced.

4.6. Follow-up processing. The system will handle these requirements in the same manner as it does those from other sources. Follow-ups will be created when status or receipts transactions have not processed by the “Next Follow-up Date”. Manual transactions may also be submitted through the BCAS Follow-up Program (an option of the CEMAS Utility Menu).

4.7. Cancellations. We highly recommend that cancellations be verbally confirmed with the vendor **prior** to taking any actions in CEMAS. If you need to cancel an item, enter the Purchase Order File Updater through the “Buyer” (PF1) access. The cancellation action will send an AC1 transaction to the PV, confirming your request.

4.8. Manual Purchase Order Award. You may occasionally need to manually award PV information in the purchase order record, i.e. you receive an item before the award transaction has processed in the system. Award the item by entering the Purchase Order File Updater and using PF1 Buyer Security Access. (Note: You cannot award an item that has a quote pending in the Problem Item File.)

PURCHASE FILE INQUIRY		FCA # 00000	
CSL AA003D Priority R Ctl Instl/Cntr TYMX A WO 00011			
PIIN PRIME	97D0063	S-PIIN	PR Number FC2805 00680003
Item Desc.	ADAPTER	COPPER	FEMALE 3/4IN ID 3/4IN FPT
Additional Desc. 7/8 INCH OD, 3/4 INCH FPT, C X FPT OR S X FPT, STYLE WC402.			
NON ODC ITEM COMPLIES WITH PUBLIC LAW 102-484.			
Chemical	IEX	Last Price	2.14
		Total Cost	2.14
QTY Required	1 EA	Unit Cost	0.0000
		AMT Award	2.14
FOB Indicator	Buyer ID/NSN	4730PAA003D2805	Org/Craft 911 LG
	EDD 000312	RDD 000422	ADD 000000
		Cost Cntr/Sub	438 0
MFG Name/Part #	MUELLER BRASS	QTY Received	
	Part # W 1246	Date Recv.	000000
Vendor Code	DISC	Conf. with	Complete Flg N
Competit Code.	% Variance	# Follow Ups	
General Prov.	Del. Cost	Next follow up	000310
CE Local Buy/Pay	P	Date Awarded	000309
		Demand Code	R
(1)Cancel (6)Inq/Add Vendor			
(7)Award (10)Award & Retain Input			
(13)Reprint ABSTRACT (14)Chemical (15)Print Screen (16)Exit			
Mpofud-03 AWARD MODE; Continue or press PF1 to cancel			

a. In award mode, the DLA contract number established in the CEMAS Variable file automatically becomes the Procurement Instrument Identification Number (PIIN). The Vendor Code will also default to DISC.

b. Mandatory Inputs (provided by the vendor for this purchase).

- 1) S-PIIN. This is the individual “call number”. This may contain alpha and numeric characters.
- 2) Unit cost. Ensure you input the cost per unit of issue, and not the extended cost.
- 3) Buyer Id.
- 4) Estimated Delivery Date (EDD).

c. Optional Inputs. Use the “conf. with” field to annotate PV contact/name or other remarks. The “del. cost” block is also modifiable, although delivery costs should be included in the quoted price of the item.

4.9. **Receiving.** PV items are received through standard CEMAS receiving programs. Items may be retrieved by PIIN, date/serial number, CSL, work order, etc.

(7)	Multiple for PIIN PRIME	and S-PIIN	...
-----	-------------------------	------------	-----

a. Since each item ordered has its own S-PIIN, the Multiple for PIIN option has been modified to retrieve all PV items with “award” data. By placing the word PRIME in the beginning of the field, all items will be retrieved.

Items 11 thru 20 of 20			MULTIPLE ITEM RECEIVING SCREEN					
CTLINSTL: TYMX			PIIN: PRIME		S-PIIN:			
INSPECTED BY: Z39			TICKET NUMBER:					
CSL	NOUN	WO	DATE SERIAL	QTY DUE-IN	UNIT COST	QTY REC	LOCATION	HAZ
-----	-----	-----	-----	-----	-----	-----	-----	-----
AA081K	CARD	00015	91760020	4	30.00		15A001E008	N
AA115W	CONNECTOR	00015	91760021	10	2.75		15A001E031	N
AA278G	MICROCHIP	00015	91760022	5	7.15		15A001D025	N
AA341B	PLUG	00015	91760023	41	100.00		15A001B031	N
AA046G	BOARD	00015	91760025	3	19.62		15A001F006	N
AA081J	CARD	00015	91760026	4	12.00		15A001E009	N
AA081K	CARD	00015	91760027	4	300.01		15A001E008	N
AB208U	PIG	K7048	92290004	2	1.15			N
AA484R	WIRE	00001	92300002	16	21.00			N
AA046G	BOARD	00015	93350003	1	63.00		15A001F006	N
(1)Receive Items (3)Clear Screen (4)Prev (5)Next (16)Return (29)Info								
Mrecud-05								

b. The multiple screen was developed to process all items shipped in on one vendor ticket. It allows individual quantities and warehouse locations be assigned to each item displayed.

Chapter 5

Reports and Listings

5.1. Introduction. Modifications were made to the following reports and listings to assist in PV monitoring:

5.2. Automated Call Register.

PREPARED 00 FEB 03 10:47			AUTOMATED CALL REGISTER				TYMX SF022-315	
INSTALLATION: BOONDOCK AFB								
FCA NUMBER: 00911			RC: 56	FUND AREA: 30	FUND CODE: 55	EXPIRATION DATE: 30 SEP 00		
DESCRIPTION: CEMAS			FUND CITE: 5773400 300 6431 564480 03 61930 660700					
DATE	TIME	PO DOCUMENT #	PIIN	SUB-PIIN	OBLIG AMT	FCA-C-AMT	AVAIL	
000118	0957	FC301092300002	PRIME 97D0063	2222	320.00		9999679.00	
000118	0958	FC301092300002	PRIME 97D0063	2222		16.00	9999663.00	

a. PCN SF022-315, Automated Call Register report has been modified to include the purchase order document number. Additionally, the DR (debit) indication has been deleted and CR (credit) has been replaced with a minus (-) sign.

PREPARED 00 FEB 03 10:47			AUTOMATED CALL REGISTER SUMMARY				TYMX SF022-316	
INSTALLATION: BOONDOCK AFB								
FCA NUMBER: 00911			RC: 56	FUND AREA: 30	FUND CODE: 55	EXPIRATION DATE: 30 SEP 00		
DESCRIPTION: CEMAS			FUND CITE: 5773400 300 6431 564480 03 61930 660700					
SUP			OBLIGATION		FCA CHANGE		TOTAL	
PIIN		PIIN	AMOUNT		AMOUNT			
*****		*****	*****		*****		*****	
*****		*****	*****		*****		*****	
PRIME 97D0063		2222	320.00		16.00		336.00	
TOTAL FOR FCA NUMBER: 00911			FUND CODE 55		\$336.00			

b. PCN SF022-316, Automated Call Register Summary report was modified to remove the DR (debit) indication, and CR (credit) has been replaced with a minus (-) sign.

5.3. Receiving Report. PCN SF022-240, CEMAS Receipts for Accounting, PCN SF022-241, CEMAS Receipts, and PCN 22-242, CEMAS Receipts Reverse Post, now have an additional section for sorting of PV receipts.

5.4. PV Evaluation. (See attachment 1) A new utility program was written to review vendor performance. This program may be run in a “stand-alone” mode from any RUN PROGRAM screen using MPVEVAL1/ MLOGUTIL/PGM001 as the file, library and volume, respectively. If you don’t have access to a RUN PROGRAM screen, your system administrator can assist you. The program sends the output to your default printer or holds it in the print queue (based on your settings). The report will reflect all records in the purchase order file with the vendor code “DISC”. **Note:** POF records are

systematically deleted when no longer needed, normally 120 days after receipt. This product will therefore only contain the previous four months' worth of data.

a. The first part of the list is for purchases **less than** \$2500. It will provide a summary of purchases and provide:

- 1) Total line items requisitioned
- 2) Average days to receive quote
- 3) Average days from award to receipt
- 4) Average days from quote to receipt

b. The second part of the list is for purchases **greater than** \$2500. It will provide the same summaries as above, along with a summary of all purchases.

5.5 BCAS Transactions Received/Daily BCAS Transmittal Listing (PCN 311/312).

Transactions sent to/received from the vendor appear on the following reports.

PREPARED 00 APR 05 06:39 BCAS TRANSACTIONS RECEIVED										MAHG SF022-311	
INSTALLATION: XXXXX AF BASE MISCELLANEOUS SOURCE OF SUPPLY STATUS (AE1)											
TRIC	PR NUMBER	MEDIA	RID	PRI	EDD	DAY	STATUS	UI	QTY	NSN	ERROR MESSAGE
AE1	FC301000846353	S	JBB	09	0000	095	B5	EA	2	AA2190	NO POF FOR DATE SERIAL
AE1	FC301000896196	S	JBB	09	0100	095	BD	EA	10	WW00763748	
AE1	FC301000946180	S	JBB	09	0099	094	BD	EA	300	WW00681909	
AE1 TRANSACTIONS RECEIVED 3					MBRCVEOD					PAGE X	

PREPARED 00 APR 05 06:39			BCAS TRANSACTIONS RECEIVED										MAHG SF022-311			
INSTALLATION: XXXXX AF BASE			LOCAL PURCHASE STATUS (LPS/LPX)													
			AWD		FY/		AMOUNT		VARIATION		EXCH		P			
TRIC PR NUMBER		PIIN/SUP	DAY	EDD	UI	QTY	AWARDED	CODE	%	RATE	TYP	R	NSN	ERROR		
MESSAGE																
LPS	FC301000846315	D0025	094	0117	EA	5	11.75			0000		N	WW00762990			
LPX	FC301000846315	D0025 U456			97								WW00762990			
LPS	FC301000906130		095	0103	EA	1	666.11			0000		N	WW00763917			
LPX	FC301000906130												WW00763917			
LPS TRANSACTIONS RECIEIVED 2					LPX TRANSACTIONS RECIEIVED 2					MBRCVEOD					PAGE X	

PREPARED 00 APR 05 06:39				DAILY TRANSMITTAL LISTING							MAHG SF022-312		
KEESLER AF BASE													
DEMANDS (A0A)													
CSL	DATE	TIME	PRO	NSN	UI	QTY	DOC	NBR	PRI	RDD	UNIT PRICE	FUND	DEMAND
AA890X	00095	08145731	JBB	6830009359896	CY	30	FC301000956007	9	108		62.10	02	R
AA890X	00095	09432320	JBB	6830009359896	CY	30	FC301000956038	9	140		62.10	02	R
AA398Z	00095	12122147	JBB	4730LAA398Z	LG	1	FC301000956129	9	109		15.66	02	R
TOTAL NUMBER A0A'S SENT 4					MBXMTEOD							PAGE X	

Chapter 6

Sample Data Files

6.1. File names and functions.

a. CEMAS uses two different files to identify requirements to the vendor. These files are sent via FTP and may be placed on any system the vendor desires. The transactions will print on the BCAS Transactions Received and Daily BCAS Transmittal Listing, (PCN 311/312).

ALQ1IL			
1IL7010LAA073I	0101S9	CEA00	99042
1IL7010LAA073I	02		SENSOR RANGE 0-249 DEG TYPE WELL MOUNT
1IL7010LAA073I	03		OTHER COMPUTER 0-249 DEGREE F TEMP
1IL7010LAA073I	04		RANGE, FOR USE ON HONEYWELL DELTA 2000
1IL7010LAA073I	05		COMPUTER SYSTEM, 6" PROBE, ELECTRONIC
1IL7010LAA073I	06		OPERATION.
1IL7010LAA073I	07		MFG NAME HONEYWELL INC
1IL7010LAA073I	08		MFG PART -L7095B1028
1IL7010LAA073I	09		????????????????????????????????????
1IL7010LAA073I	10		800 633 1644
1IL7010LAA073I	11		HONEYWELL MOBILE AL36609
1IL6685LAA948P	0108S9	CEA00	99042
1IL6685LAA948P	02		SENSOR RANGE 0-250 DEG TYPE IMMERSION
1IL6685LAA948P	03		OTHER TEMPERATUR USE CSI OUTPUT 4-20
1IL6685LAA948P	04		MA, 4 INCH PROBE, PROBE MATERIAL
1IL6685LAA948P	05		STAINLESS STEEL, SUPPLY VOLTAGE 24
1IL6685LAA948P	06		VDC, THERMOWELL FITTING BRASS 1/4 INCH
1IL6685LAA948P	07		NPT, PLUS OR MINUS 1 PERCENT AT 0
1IL6685LAA948P	08		DEGREES CENTIGRADE.
1IL6685LAA948P	09		MFG NAME MAMAC SYSTEMS
1IL6685LAA948P	10		MFG PART -211Z-C-A-2-A-1-E-6
1IL6685LAA948P	11		????????????????????????????????????
1IL6685LAA948P	12		800-843-5116
1IL6685LAA948P	13		MAMAC SYSTEMS

1) The first is named ALQ1IL, which is an automated customer item load file. This file will contain descriptions of items we wish to send to the vendor for a Request for Quote (RFQ). A group of as many as 99 records could form one item description. The file is sent in ASCII using a standard 80-column format.

AUTOCUST					
A0AJBB	7010PAA073I3010	EA00001FC301090426546R	A02	09050	0001927800
A0AJBB	6685PAA948P3010	EA00001FC301090426547R	A02	09050	0000900000
* These are RFQ's (FSC, "P", CSL, SRAN configuration in Stock Number field)					
A0AJBB	WWW007383	EA00002FC301090406277R	A02	09071	0000106200
* This is a firm requisition (Vendor's PN in Stock Number field)					
ATAJBB	WW00703550	EA00002FC301090326144R	A02	09042	0010546900
ATAJBB	3439LAA117Y	LB00100FC301090396436R	A02	09074	0000009900
AF1JBB	WW00580068	EA00006FC301090296088R	A02	09067	0D0025D023
AF1JBB	WW00675521	EA00003FC301090326307R	A02	09048	0D0025D024
1RAJBB	WW00563379	F 00050FC301090366023			EA9042
1RAJBB	WW00675474	F 00006FC301090366064			EA9042

2) The second is named AUTOCUST, which contains the automated customer transactions. CEMAS will collect transactions in this file and transmit them to the vendor according to the preset times established by the base in the CEMAS-BCAS Interface file. It consists of the various types of transactions such as RFQ's, requisitions, follow-ups, receipt acknowledgements, etc. The file is sent in ASCII using a standard 80-column format.

- a) A0A - Requisition (Demand). This is the basic demand transaction. It either represents an RFQ or a firm requisition, depending on the format. Once an RFQ is processed into CEMAS, Material Acquisition personnel will evaluate the quoted price and EDD. If the terms are acceptable, the A0A will be transmitted using the same requisition number, however the stock number will now reflect the vendor's part number.

Note: An A0A for a quote request will be accompanied by an item description in the AIQ1IL file. An A0A for a firm requisition will not have an item description, since it will contain the vendor's part number.

- b) ATA - Follow-up on a Requisition (without previous status). This is automatically sent for firm requisition (A0A) transactions for which the vendor has not responded with an award. CEMAS will follow-up on a requisition after 3 days if we have not received any status.
- c) AF1 - Follow-up on a Requisition (with previous status). CEMAS will automatically follow-up on requisitions, for which status has not been received within the expected purchase date from original A0A. A follow-up will also be used, if the property has not been received by the Expected Delivery Date.
- d) 1RA - Receipt Acknowledgement. CEMAS will automatically send a receipt acknowledgement when we process receipts into the system.

- e) AC1 – Requisition Cancellation. CEMAS will automatically send a cancellation request to the vendor if you cancel the item from the purchase order file. Further transactions on that requisition number will reject from our system.

ALQCEM							
LPS	041348	N	FC301083386030	800030	EA	WW00675486	00000030
LPX			FC301083386030			WW00675486	
LPS	D0025 034060	N	FC301090286041	900004	EA	WW00702391	00110076
LPX	97D0025C975		FC301090286041			WW00702391	
AE1JBBS4710LAA118Q3010CA00003FC301090326240						09041Z4	9046
AE1JBBSWW00704149 EA00004FC301090356032						09041BD	9046
EDD99043			FC301090286191				
EDD99043			FC301090286192				

b. The vendor will return a file named ALQCEM, which contains the status of our requisitions. The file will be sent in ASCII, using a standard 80-column format.

- 1) LPS/LPX - Acceptance of a Requisition or a Return for a Request for Quote. This is a record set. Both transactions are required for processing into our system. Based on the information we sent on the A0A, CEMAS will determine whether this is a “firm requisition” or a “quote return”. All LPS/LPX transactions will have the vendor’s part number in the stock number field.
- 2) AE1 - Change in requisition status. This is used to update the status of a requisition. The vendor will respond to all A0A transactions with a status code and estimated delivery date.
 - a) For RFQ transactions, the initial response will be status code “BD” and the EDD will reflect when we can expect the quote or price. The second response will be the quote and EDD.
 - b) For firm requisitions, the initial response will be status code “BD” and the EDD will reflect when the material should be delivered.
- 3) EDD - Change in Estimated Delivery Date. This is a change to the Estimated Delivery Date provided in the original LPS/LPX.

c. All other transactions (such as unit price adjustments) will be handled off-line and will be made to the two systems through other applications.

6.2. Transaction Formats.

a. A0A – Requisition.

Positions	Format	Title	Content
1 – 3	A/N	Transaction Identifier	Will be “A0A” or “ATA” See Note 1.
4 – 6	A	Routing Identifier	Defaults to “JBB”. No actions are required based on this field.
7	A	Media	We do not use this field. No actions are required based on this field.
8 – 22	A/N	Stock Number	We will send two types of information in this field. See Note 2.
23 – 24	A	Unit of Issue	This is the unit of issue we have loaded for the item. If the unit of issue is nonspecific, the description should provide additional clues.
25 – 29	N	Quantity.	Quantity requested. Field will have leading zeros.
30 – 43	A/N	Document Number	Our numbers start with “FC” followed by the Stock Record Account Number followed by Julian Date (YDDD) followed by Serial Number. Any responses from the vendor to this request must have this number attached.
44	A	Demand Code	We will always send the vendor an “R” (for recurring). No actions are required based on this field.
45 – 50	A/N	Supplementary Address	Will normally be “spaces”. No actions are required based on this field.
51	A	Signal Code	Will normally send the vendor an “A”. No actions are required based on this field.
52 – 53	N	Fund Code	Will send the vendor a two position Fund Code. No actions are required based on this field.
54		BLANK	No actions are required based on this field.
55 – 56	A/N	Distribution Code	We do not use this field. No actions are required based on this field.
57 – 59	A/N	Project Code	This is an optional field. No actions are required based on this field.
60 – 61	N	Priority Code	We will send a two position Priority Code. The vendor should disregard this field and base the priority on the Required Delivery Date.

62 – 64	N	Required Delivery Date	We will send the vendor a three position Julian Date (DDD format). We consider it the first occurrence of this date after the requisition date, which is in positions 36-39 of the Document Number.
65 – 66	A/N	Advice Code	This field is optional. No actions are required based on this field.
67 – 70		BLANK	These fields will always be “spaces”.
71 – 80	N	Estimated Unit Cost	Zero filled, right justified. 4 position decimal place (unit cost to the mils)

Note 1. Transaction Identifier. These transactions are identical in format, however, have two purposes. The A0A is the initial demand or purchase request. The ATA is a combination transaction. If we have not received confirmation status on the original demand within 3 days, we will send the ATA. If the vendor already received the original demand, this is a request for updated status. If the vendor did not receive the original requirement, this transaction will serve as the original A0A.

Note 2. Stock Number. If we send the vendor THEIR part number in this field, this A0A is considered a valid requisition. Funds have been allocated for this purchase. If we send the vendor our local stock number in the format below, this transaction is a Request for Quote.

<u>Positions</u>	<u>Format</u>	<u>Title/Content</u>
8 – 11	N	Federal Stock Class
12	A	Will contain the value “P” for Prime Vendor.
13 – 18	A/N	Our Item Number (e.g.: AA209B). The vendor will match this to the item record we send for each request for quote. (ALQ1IL File).
19 – 22	N	Stock Record Account Number. (This will be different for each base. This helps the vendor identify which base sent the request for quote.).

b. AF1 – Follow-up.

Positions	Format	Title	Content
1 – 3	A/N	Transaction Identifier	Will always be “AF1”
4 – 6	A	Routing Identifier	Will always be “JBB”
7	A/N	Media	We do not use this field. No actions are required based on this field.
8 – 22	A/N	Stock Number	Will contain our Stock Number if item is still in RFQ status, or the vendor’s part number if in purchase status.
23 – 24	A	Unit of Issue	Same as original purchase
25 – 29	N	Quantity	Will be the quantity not yet received. (zero filled).
30 – 43	A/N	Document Number	Will always be the same as in the original requisition.
44	A	Demand Code	We will always send an “R” for recurring. No actions are required based in this field.
45 – 50	A/N	Supplemental Address	No actions are required based on this field.
51	A/N	Signal Code	No actions are required based on this field.
52 – 53	N	Fund Code	No actions are required based on this field.
54	A/N	Distribution Code	No actions are required based on this field.
55 – 59		BLANK	These fields will be “spaces”.
60 – 61	N	Priority	Will normally be the same as the original requisition, no actions are required based on this field.
62 – 64	N	Required Delivery Date	The original or UPDATED required delivery date.
65 – 66	A/N	Advice Code	Will always be the same as the original requisition. No actions are required based on this field.
67 – 71		BLANK	Will always be “spaces”.
72 – 80	A/N	PII Control Number	If the follow-up is on a purchase that has already been awarded in our system, this field will contain the contract line item number (used for billing to DLA). Field will be blank if item is not awarded.

c. 1RA – Receipt Acknowledgement.

Positions	<u>Format</u>	<u>Title</u>	<u>Content</u>
1 – 3	A/N	Transaction Identifier	Will always be “1RA”
4 – 7		BLANK	No actions are required based on this field.
8 – 22	A/N	Stock Number	Will always be the vendor’s part number.
23	A	Receipt Indicator	Will be one of the following code: “P” - Partial Receipt “F” – Final Receipt “R” – Reversal of a previous receipt
24		BLANK	No actions are required based on this field.
25 – 29	N	Quantity Received	Right-justified, zero filled.
30 – 43	A/N	Document Number	Will be the document number from the original requisition.
44		BLANK	No actions are required based on this field.
45 – 49	A/N	Contract or Purchase Order Number	No actions are required based on this field.
50 – 67		BLANK	No actions are required based on this field.
68 – 69	A	Unit of Issue	Will contain the unit of issue received.
70 – 73	N	Date Received/ Processed	Will be the Julian date when the receipt was processed (in YDDD format).
74 – 80		BLANK	No actions are required based on this field.

d. LPS/LPX – Acceptance of a Requisition or a Return of Request for Quote. This is a record set. The vendor must have both transactions to complete the set. We will not accept one without the other, and MUST be in LPS then LPX sequence.

1) LPS – Local Purchase Status.

Positions	Format	Title	Content
1 - 3	A/N	Transaction Identifier	Will always be “LPS”
4		BLANK	No entry is required in this field.
5 - 8	N	Foreign Exchange Rate	No entry is required in this field.
9 – 13	A/N	PII Number	The last positions of the DLA contract number. (ex: 97D0063).
14 – 16	N	Mod Number	No entry is required in this field.
17 – 19	N	Award Day	The Julian date the vendor accepted the requisition, or if this is a quote return, the date of the quote. DDD format (current year is assumed).
20 – 22	N	Estimated Delivery Date (EDD)	The Julian date we can expect delivery of the item. DDD format, the year will be obtained from position 47 of this transaction.
23 – 26	N	Foreign Exchange Rate	No entry is required in this field.
27	A	Type Currency Code	No entry is required in this field.
28	A/N	Type Procurement	Vendor enters an “N” in this field.
29		BLANK	No entry is required in this field.
30 – 43	A/N	Document Number	The vendor will use the same document number we sent in the A0A (requisition) transaction.
44		BLANK	No entry is required in this field.
45	A/N	Purchase Variation	No entry is required in this field.
46	A/N	Percent Variance	No entry is required in this field.
47	N	Calendar Year of EDD	1999 = “9”, 2000 = “0”, 2001 = “1”
48 – 52	N	Quantity	Should be the quantity we requisitioned, based on the unit of issue in the A0A transaction. This may contain a quantity GREATER than ordered, if verbally approved by the base. It may contain a quantity LESS than ordered, if full quantity is not available (should also be coordinated with base). This field MUST be zero filled.
53		BLANK	No entry is required in this field.

54 – 55	A	Unit of Issue	Must be the unit of issue from the original demand, and be unit of issue the vendor's price is based on. (If vendor's unit of issue is different from ours we will reject the transaction if it is an award).
56		BLANK	No entry is required in this field.
57 – 71	A/N	Stock Number (vendor part number)	The vendor's part number. It will be different from the stock number we sent in the A0A if this is a quote return. The part number cannot exceed 10 characters. First position may not be spaces and part number must be followed by spaces if applicable.
72 – 79	N	Amount Awarded (or quoted).	Vendor's unit price time's quantity (rounded to the nearest cent). If this is a return from request for quote, we will compute the unit cost to determine whether to send a firm purchase request (A0A).
80		BLANK	No entry is required in this field.

NOTE: Even though we send the vendor a request for quote via the A0A, the vendor will always send us an LPS as if it was a firm requisition. We will then either send another A0A with the vendor's part number (firm purchase request), or cancel this RFQ and requisition from another source.

2) LPX – Local Purchase Extra Transaction. (Air Force CEMAS Unique).

Positions	<u>Format</u>	<u>Title</u>	<u>Content</u>
1 – 3	A/N	Transaction Identifier	Will always be “LPX”
4 – 6		BLANK	No entry is required in this field.
7 – 17	A/N	PII Number	Will be the PII Number from the LPS, followed by the contract line item number used to bill DLA. This will be the same combination we will use to let DLA know we received the property and that they can pay the vendor (any combination of alpha-numeric is allowed except embedded spaces). LEAVE BLANK FOR QUOTES ONLY.
18 – 29		BLANK	No entry is required in this field.
30 – 43	A/N	Document Number	Must be the same as the previous LPS transaction (this is the linking field). We combine these transactions together for processing.
44 – 56		BLANK	No entry is required in this field.
57 – 71	A/N	Stock Number	Vendors part number. It will be different from the stock number we sent in the A0A if this is a returned Request for Quote.
72 – 80		BLANK	No entry is required in this field.

e. Status Update – AE1.

<u>Positions</u>	<u>Format</u>	<u>Title</u>	<u>Content</u>
1 – 3	A/N	Transaction Identifier	Will always be “AE1”
4 – 6	A	Routing Identifier	Constant “JBB”
7	A	Media and Status	Constant “S”
8 – 22	A/N	Stock Number	The current stock number, for the requirement, in the vendor’s system.
23-24	A	Unit of Issue	The unit of issue submitted in the initial demand.
25-29	N	Quantity	The quantity from the original demand, or the quantity of the follow-up.
30 – 43	A/N	Document Number	The document number submitted with the original demand or follow-up.
44 – 59		BLANK	No entry is required in this field.
60 – 61	N	Priority	The priority from the original demand.
62 – 64	N	Transaction Date	The current Julian Date in DDD format.
65 – 66	A/N	Status Code	The status code based on purchase condition. See Table below for appropriate status code. Only these are acceptable.
67 – 69		BLANK	No entry is required in this field.
70 – 73	N	Estimated Delivery Date	This field will contain the date at which time the action specified by the status code will be taken. Date will be in Julian YDDD format.
74 – 80		BLANK	No entry is required in this field.

Status Codes

<u>Status Code</u>	<u>Explanation</u>
BD	Demand has been received. RFQ/award action anticipated not later than date indicated for EDD.
BF	No record for this demand
B5	Follow-up action being taken. Further status will be provided within 5 days.
Z4	Insufficient descriptive data available to identify item for purchase. Forward additional descriptive data, or Unit of Issue does not match originally submitted description.

f. Estimated Delivery Date Update – EDD.

Positions	<u>Format</u>	<u>Title</u>	<u>Content</u>
1 – 3	A/N	Transaction Identifier	Will always be “EDD”
4 – 8	N	Estimated Delivery Date	Will contain the new estimated delivery date in Julian YYDDD format.
9 – 19		BLANK	No entry is required in this field.
20 – 24	A/N	PII Number	Will contain same information as the LPS/LPX.
25		BLANK	No entry is required in this field.
26-28	A/N	Call or Mod Number	The contract line item number (used in billing DLA). Same as LPS/LPX.
29		BLANK	No entry is required in this field.
30 – 43	A/N	Document Number	The document number submitted with the original demand or follow-up.
44 – 80		BLANK	No entry is required in this field.

Chapter 7

Miscellaneous Information

7.1. Emergency Requirements. If an emergency comes up, and you really need it today or tomorrow, PV may not be the way to purchase the item. IMPAC procedures may be used to handle these requirements. PV will be good at providing items where there are a few days to respond with quotes, purchases information, and materials. They may not be able to handle the true '**gotta have it**' requirements that come in the office daily.

7.2. Setup of Transfer Times. This has been a point of contention, even with the BCAS community. The times and number of passes needs to be evaluated locally. Here are some of the things to consider.

- a. How many transactions (requisitions) are being passed back and forth to the vendor? If you plan to use it for only high cost (over IMPAC limit) purchases, once a day may be enough.
- b. If you evaluate your normal workday, it may give you a hint as to when files should be sent. If you normally come in, in the morning, and order all the pending materials tracked to you, set a time for (on the average) the time you get done. If you repeat the process after lunch, set another time.
- c. A time may be set at the end of your normal business day to send and receive a file. This way, end of day reports provide the most recent information for use.
- d. If your vendor is located in a different time zone, take this in consideration for pulling the 'last file' of the day, after they go home.
- e. If your vendor is SPS, they have requested files be sent to them on the hour and for you to retrieve files on the half-hour.

7.3. Interface Files. There are several different files used in the interfaces. These may be located on your primary data volume, in the library BCASHIST. Files are only available in the history for 10 days. All files start with a letter character (explained below) followed by a 3 digit Julian date, and a 24-hour clock time.

- a. Files starting with 'A' contain descriptions for items ordered. This is the content of the ALQ1IL/MLOGDATA file at the time of transmission.
- b. Files starting with 'B' may be found when you first start processing. These are files that would have **come from** BCAS before turning on PV.
- c. Files starting with 'C' may be found when you first start processing. These are files that would have **been sent to** BCAS before turning on PV.

d. Files starting with 'D' contain the transactions needed by, and sent to, DSCP for the billing process. This is the content of the MEODDLA/MLOGDATA file at end of session processing.

e. Files starting with 'P' contain the demand, follow-up, cancellation request, and receipts transaction sent to the vendor. This is the content of the AUTOCUST/MLOGDATA file at time of transmission.

f. Files starting with 'V' contain the returns from quote, awards, status, EDD update transactions being sent to us by the vendor.

Attachment 1

PREPARED 00 MAR 10 14:40

Prime Vendor Performance Report

INSTALLATION: SHAW AFB

VENDOR CODE: DISC

Award Amount =< \$2500.00

DOCUMENT #	PIIN/S-PIIN	AWARDED	ADD	RDD	RECEIVED	AWD/REC # DAYS QUOTE #	R-QUOTE DATE	QUOTE-R DATE	QUOTE DAYS	QUOTE/REC DAYS
FC480300050049	PRIME 97 D0025 Q351	000105	000112	000130	000113	8				
FC480300050074	PRIME 97 D0025 Q538	000111	000125	000130	000119	8 1379	000105	000107	2	14
FC480300060036	PRIME 97 D0025 Q407	000106	000119	000130	000111	5	000105	000107		
FC480300060076	PRIME 97 D0025 Q425	000106	000117	000130	000110	4	000105	000107		
FC480300060077	PRIME 97 D0025 Q539	000111	000120	000130	000118	7 1380	000106	000110	4	12
FC480300060078	PRIME 97 D0025 Q502	000110	000119	000130	000113	3 1381	000106	000110	4	7
FC480300060079	PRIME 97 D0025 Q540	000111	000120	000130	000113	2 1382	000106	000110	4	7
FC480300060080	PRIME 97 D0025 Q541	000111	000118	000130	000118	7 1383	000106	000110	4	12
FC480300060081	PRIME 97 D0025 Q542	000111	000120	000130	000113	2 1384	000106	000110	4	7
FC480300060082	PRIME 97 D0025 Q543	000111	000206	000130*	000202	22 1385	000106	000110	4	27
FC480300060083	PRIME 97 D0025 Q666	000112	000125	000130	000113	1 1386	000106	000112	6	7
FC480300060084	PRIME 97 D0025 Q503	000110	000124	000130	000113	3 1387	000106	000110	4	7
FC480300070048	PRIME 97 D0025 Q465	000107	000121	000130	000112	5	000106	000110		
FC480300070049	PRIME 97 D0025 Q587	000112	000121	000130	000120	8 1388	000107	000111	4	13
FC480300070056	PRIME 97 D0025 Q466	000107	000201	000130*	000131	24	000107	000111		
FC480300110009	PRIME 97 D0025 Q544	000111	000202	000130*	000131	20	000107	000111		
FC480300110012	PRIME 97 D0025 Q588	000112	000203	000130	000124	12 1389	000111	000112	1	13
FC480300110013	PRIME 97 D0025 Q726	000113	000204	000130	000124	11 1390	000111	000113	2	13
FC480300110014	PRIME 97 D0025 Q727	000113	000124	000130	000113	1 1391	000111	000113	2	2
FC480300120049	PRIME 97 D0025 R079	000119	000203	000130	000126	7 1392	000112	000119	7	14
FC480300120050	PRIME 97 D0025 Q953	000118	000131	000130	000128	10 1393	000112	000117	5	16
FC480300130032	PRIME 97 D0025 R039	000118	000125	000130	000120	2 1394	000113	000118	5	7
FC480300130033	PRIME 97 D0025 Q818	000113	000120	000130	000118	5	000113	000118		

Attachment 1

FC480300130035	PRIME 97 D0025 R048	000119	000128	000130	000124	5	1395	000113	000118	5	11
FC480300130036	PRIME 97 D0025 Q823	000114	000127	000130	000119	5		000113	000118		
FC480300130037	PRIME 97 D0025 R049	000119	000202	000130	000120	1	1396	000113	000118	5	7
FC480300130038	PRIME 97 D0025 R134	000120	000213	000130*	000208	19	1397	000113	000120	7	26
FC480300130039	PRIME 97 D0025 R074	000119	000203	000130*	000202	14	1398	000113	000119	6	20
FC480300140016	PRIME 97 D0025 Q851	000114	000127	000228	000120	6		000113	000119		
FC480300140017	PRIME 97 D0025 Q954	000118	000229	000228*	000229	42	1399	000114	000117	3	46
FC480300140019	PRIME 97 D0025 Q955	000118	000213	000228	000208	21	1401	000114	000117	3	25
FC480300140020	PRIME 97 D0025 Q887	000117	000125	000228	000119	2	1402	000114	000117	3	5
FC480300140021	PRIME 97 D0025 R040	000118	000127	000228	000120	2	1403	000114	000118	4	6
FC480300140022	PRIME 97 D0025 Q956	000118	000206	000228	000204	17	1404	000114	000117	3	21
FC480300140033	PRIME 97 D0025 R272	000124	000323	000228		21	1405	000114	000124	10	
FC480300140034	PRIME 97 D0025 R273	000124	000323	000228		10	1406	000114	000124	10	
FC480300140035	PRIME 97 D0025 R274	000124	000323	000228		10	1407	000114	000124	10	
FC480300140036	PRIME 97 D0025 R275	000124	000323	000228		10	1408	000114	000124	10	
FC480300140037	PRIME 97 D0025 R276	000124	000323	000228		10	1409	000114	000124	10	
FC480300140038	PRIME 97 D0025 R326	000126	000328	000228		10	1410	000114	000124	10	
FC480300190008	PRIME 97 D0025 R135	000120	000210	000130*	000208	19	1411	000119	000120	1	20
FC480300190009	PRIME 97 D0025 R103	000120	000204	000130	000127	7	1412	000119	000120	1	8
FC480300190010	PRIME 97 D0025 R255	000124	000208	000130*	000131	7	1413	000119	000124	5	12
FC480300190011	PRIME 97 D0025 R145	000121	000207	000130*	000207	17	1414	000119	000121	2	19
FC480300190012	PRIME 97 D0025 R063	000119	000201	000130	000128	9		000119	000121		
FC480300190013	PRIME 97 D0025 R146	000121	000225	000130*	000214	24	1415	000119	000121	2	26
FC480300190015	PRIME 97 D0025 R149	000121	000203	000130	000127	6	1416	000119	000121	2	8

MPVEVAL1

PAGE 1

Attachment 1

PREPARED 00 MAR 10 14:40

Prime Vendor Performance Report

INSTALLATION: SHAW AFB

VENDOR CODE: DISC

Award Amount =< \$2500.00

DOCUMENT #	PIIN/S-PIIN	AWARDED	ADD	RDD	RECEIVED	#	DAYS	QUOTE #	R-QUOTE	QUOTE-R	QUOTE	QUOTE/REC
									DATE	DATE	DAYS	DAYS

FC480393470023	PRIME 97 D0025 P772	991214	991227	991217*	991222	8			991213	991215		
FC480393470024	PRIME 97 D0025 P773	991214	991227	991217*	991223	9			991213	991215		
FC480393470025	PRIME 97 D0025 P877	991215	991223	991217	991216	1	1374		991213	991215	2	3
FC480393470027	PRIME 97 D0025 Q072	991220	991231	991217*	991228	8	1375		991213	991220	7	15
FC480393470028	PRIME 97 D0025 P774	991214	000116	991217*	000113	30			991213	991220		
FC480393477002	PRIME 97 D0025 P775	991214	991223	991217	991217	3			991213	991220		
FC480393480049	PRIME 97 D0025 P991	991217	991230	991230	991220	3	1376		991214	991217	3	6
FC480393570001	PRIME 97 D0025 Q166	991223	000103	991230	991229	6			991222	991223		
FC480393570002	PRIME 97 D0025 Q167	991223	000109	991230*	000104	12			991222	991223		
Total Line Items Requisitioned.			667	Avg Award/Receive Days			10					
Avg Quote Days			3	Avg Quote/Receive days			12					

MPVEVAL1

PAGE 15

Attachment 1

PREPARED 00 MAR 10 14:40

Prime Vendor Performance Report

INSTALLATION: SHAW AFB

VENDOR CODE: DISC

Award Amount > \$2500.00

DOCUMENT #	PIIN/S-PIIN	AWARDED	ADD	RDD	RECEIVED	#	DAYS	QUOTE #	R-QUOTE	QUOTE-R	QUOTE	QUOTE/REC
									DATE	DATE	DAYS	DAYS

FC480300190079	PRIME 97 D0025 R144	000121	000203	000123*	000124	3	1419	000119	000121		2	5
FC480300210118	PRIME 97 D0025 R370	000127	000322	000215	000214	18	1422	000121	000126		5	24
FC480300330600	PRIME 97 D0025 R716	000207	000223	000301	000215	8	1459	000202	000204		2	13
FC480300610088	PRIME 97 D0025 S635	000301	000313	000310	000308	7		000228	000301			
FC480381758035	FC480300 08175 P055	980629	980723	980723*	980918	81						
FC480392440034	PRIME 97 D0025 L276	990909	990927	990907*	990914	5	1014	990901	990908		7	13
FC480392440036	PRIME 97 D0025 L278	990909	990927	990907*	990913	4	1016	990901	990908		7	12
FC480392440037	PRIME 97 D0025 L279	990909	990927	990907*	990914	5	1017	990901	990908		7	13
FC480392460022	PRIME 97 D0025 L332	990910	991018	990930*	991013	33	1037	990903	990909		6	40
FC480392660020	PRIME 97 D0025 L873	990930	991111	991010*	991103	34	1062	990927	990930		3	37
FC480392660023	PRIME 97 D0025 L876	990930	991111	991010*	991103	34	1065	990927	990930		3	37
FC480392660026	PRIME 97 D0025 L879	990930	991111	991010*	991103	34	1068	990927	990930		3	37
FC480392660027	PRIME 97 D0025 L880	990930	991111	991010*	991103	34	1069	990927	990930		3	37
FC480392660028	PRIME 97 D0025 L881	990930	991111	991010*	991103	34	1070	990927	990930		3	37
FC480392720025	PRIME 97 D0025 M318	991018	991222	991010*	991222	65	1080	990929	991018		19	84
FC480392730055	PRIME 97 D0025 L900	990930	991221	991010*	991217	78	1085	990930	990930		1	78
FC480392860044	PRIME 97 D0025 M325	991018	991025	991030	991019	1	1032	991013	991018		5	6
FC480392950007	PRIME 97 D0025 M804	991101	991205	991031*	991202	31	1082	991022	991026		4	41
FC480392980002	PRIME 97 D0025 M805	991101	000206	991031*	000203	94	1084	991025	991026		1	101
FC480393000045	PRIME 97 D0025 M806	991101	991111	991031*	991104	3	1085	991027	991101		5	8
FC480393050040	PRIME 97 D0025 M947	991105	991213	991130*	991210	35	1088	991101	991104		3	39

Attachment 1

FC480393070016	PRIME 97 D0025 M948	991105	991118	991105*	991110	5	1091	991103	991104	1	7
FC480393210095	PRIME 97 D0025 N531	991124	991202	900101*	991202	8	1215	991117	991123	6	15
FC480393210170	PRIME 97 D0025 N862	991201	991223	900101*	991206	5	1283	991117	991125	8	19
FC480393220021	PRIME 97 D0025 P055	991202	000214	991231*	000214	74	1307	991123	991201	8	83
FC480393360029	PRIME 97 D0025 P508	991210	000116	991230*	000118	39	1315	991202	991209	7	47
FC480393560001	PRIME 97 D0025 Q161	991223	000109	000110	000105	13	1377	991222	991223	1	14
FC480393560002	PRIME 97 D0025 Q184	991223	000125	000110*	000124	32	1378	991222	991223	1	33

Total Line Items Requisitioned.	28	Avg Award/Receive Days	29
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Avg Quote Days	4	Avg Quote/Receive days	31
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Combined Total

Total Line Items Requisitioned.	695	Avg Award/Receive Days	10
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Avg Quote Days	3	Avg Quote/Receive days	12
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MPVEVAL1

END PAGE 16